

SAMPLE ENDORSEMENT LETTER

for CIMC Leadership Training for Entrepreneurial / Small Business / Economic Development

USE TRIBAL LETTERHEAD

Date

Ms. Lorenda T. Sanchez, Executive Director
California Indian Manpower Consortium, Inc.
738 North Market Boulevard
Sacramento, California 95834

RE: Leadership Training for Entrepreneurial / Small Business / Economic Development

Dear Ms. Sanchez:

The _____ [tribe's name] is pleased to endorse _____ [candidate's name], known to be a highly motivated tribal [member / employee] in [his / her] efforts to participate in the CIMC Leadership Training for Entrepreneurial / Small Business / Economic Development. [He / She] is involved in _____ [tribal operations / tribal committees / community activities, cultural activities, etc.] and the knowledge gained will be of great benefit to our tribe and community.

Sincerely,

Tribal Chairman
[or Tribal Council Member, Tribal Administrator]

cc: Candidate